



Digitally Signing PDF with DigiSigner

Assumption:

The subscriber has downloaded and installed their PNPKI digital certificates into their windows key store.

If you haven't, please follow our manual on:

[Downloading Signing Certificate with User Generated Password Using Mozilla Firefox.](#)

Once you have downloaded and backed up your digital certificates, go install them into your windows key store by following this manual:

[How to install your certificate on your windows key store](#)

Sign Document

DigiSigner can be downloaded from this link:

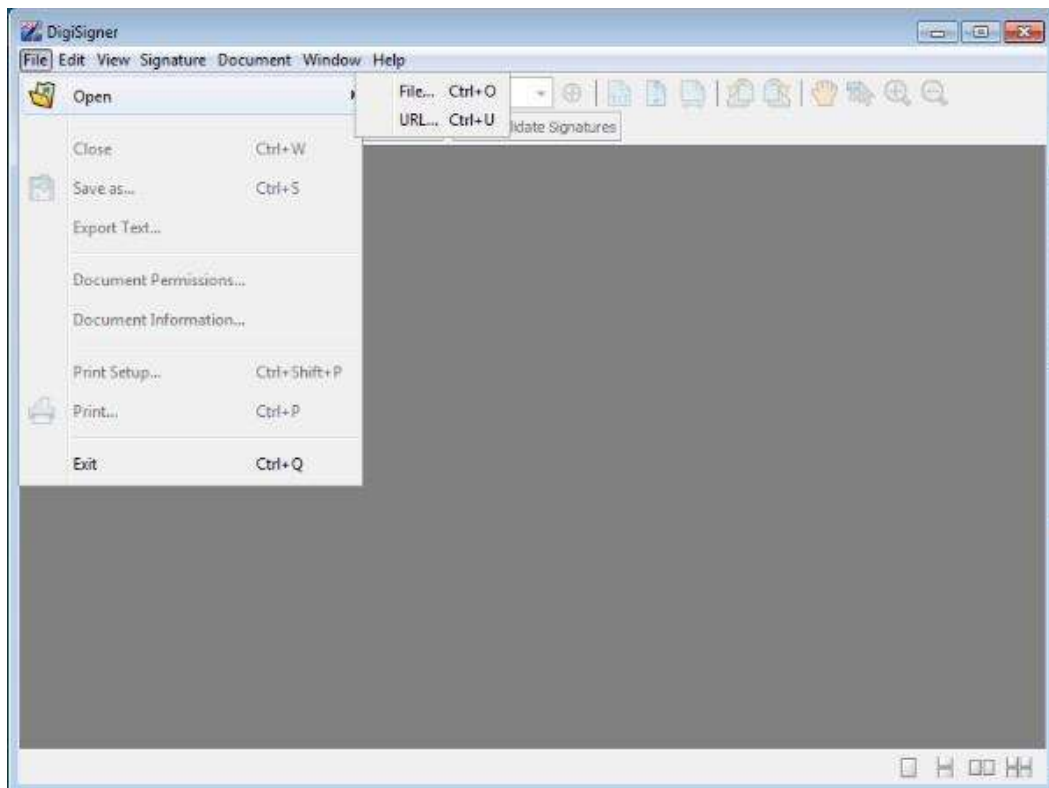
<https://digisigner.en.uptodown.com/windows>

Once installed, the application will open with a PDF tutorial on how to use DigiSigner. You can just follow steps it provides.



If the DigiSigner tutorial PDF doesn't open, here are the steps on how to digitally sign using DigiSigner.

1. Launch DigiSigner and open the PDF file you want to digitally sign.



2. Click on the [Digital Signature](#) button at the top of the page



3. Click and drag to form a box at the area where you want your digital signature to appear



4. At the [Apply your signature](#) window, all the installed digital certificates will be listed under Window key store. Make sure the one issued by [Gov-Signing CA](#) is selected. [Click](#) on the Sign button

Apply your signature

Common Advanced Batch signing

Digitally signed by [Redacted]
Date: 2019.01.04 14:07:04 +0800

+ Generate my own certificate... Add existing key store...

Windows key store

	Issued for	Issued by	Valid till	
	[Redacted]	Gov-Signing CA	08 5, 20	
	[Redacted]	Gov-Authentication CA	09 17, 20	

Appearance: Standard + - x

Certification: No certification

Reason:

Location:

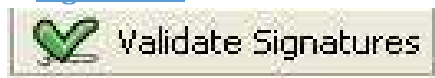
Contact:

Restore defaults Sign Cancel

5. Your digital signature will look like this.

Your Name Here, Digitally signed by **Your Name**
Date: 2019.01.04 14:14:53 +0800

6. You can validate the signature on the document by clicking on [Validate Signatures](#) button



7. If the signature is valid the result should be just like this



8. When you try to save the file, the file name will automatically have (signed) added to it so you will know that this is a digitally signed file and you get to keep the unsigned copy of the file in case you need it later on.

Adding a Graphic Signature

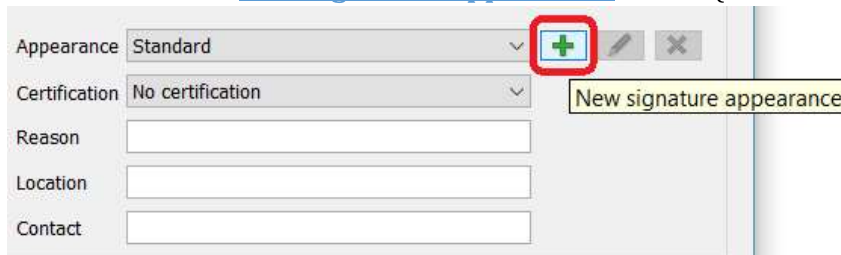
1. Click on the [Digital Signature](#) button at the top of the page



2. Click anywhere in the document and drag the cursor while holding the mouse button.



3. Click on the [New Signature Appearance](#) button (the Green +)



4. The [New Signature Appearance](#) window will open.
- Enter a new [Appearance name](#), we used Graphic for this example
 - Select the [Graphic](#) radio button
 - Click on [File](#) and go to where you have saved a copy of your electronic signature
 - Click on [Save](#)



New signature appearance

Appearance name: **Graphid**

Digitally signed by [redacted]
Date: 2019.01.04 16:25:25 +0800

Left part:
☒ Show left part
☐ Signer name
☒ **Graphic**
rive\Pictures\signature.png File...
☐ Signature text
Font: Standard Italic Bold

Right part:
☒ Show right part
☐ Signer name
☐ Graphic
☒ Signature text
Font: Standard Italic Bold

Appearance attributes:
To show: ☒ Name ☒ Reason ☒ Location
☒ Date ☐ Distinguished name ☒ Labels
☐ Frame ☐ Logo File...

Restore defaults **Save** Cancel

5. It will bring you back to the [Apply your signature](#) window. Just click on [Sign](#)

Apply your signature

Common Advanced Batch signing

Digitally signed by Your Name
Date: 2019.01.07 13:35:23 +0800

+ Generate my own certificate... Add existing key store...

Windows key store

	Issued for	Issued by	Valid till	
<input checked="" type="radio"/>	Your name	Gov-Signing CA	08 5, 20	
<input type="radio"/>	Your name	Gov-Authentication CA	09 17, 20	

Appearance: Graphic + - ✕
Certification: No certification
Reason:
Location:
Contact:

Restore defaults **Sign** Cancel

6. That's it. Don't forget to save the signed document.